

KENTUCKY BOARD OF ALCOHOL & DRUG COUNSELORS
REGULAR BOARD MEETING MINUTES – June 7, 2024

A regular meeting of the Kentucky Board of Alcohol and Drug Counselors was conducted on Friday, April 5, 2024, at 10:00 a.m. online via Zoom video communication platform and at 500 Mero Street, Frankfort, Kentucky.

MEMBERS PRESENT

Karyn Hascal, Chair
Dr. Stephanie Raglin, Vice Chair
Leon Heaton
David Gearheart
Danielle Matlock

DEPARTMENT OF PROFESSIONAL LICENSING

Kristen Lawson, Commissioner
Lyndsay Sipple, Section Supervisor
April Alsabrook, Section Supervisor
Daniel Leffel, Board Attorney
Lisa Traylor, Board Administrator
Nicolette Sharp, Board Administrator

OTHERS IN ATTENDANCE

Kenneth McCalister
April Gambrel
Joshua Sherbert
Lakyn Reynolds
Kayla Mann
Haden Uhrig
Jimmy Short
Tyler Short

MEMBERS NOT PRESENT

CALL TO ORDER

- Mrs. Hascal called the meeting to order at 10:05 a.m.

MINUTES

- Mr. Heaton made a motion to approve May 10, 2024, regular board meeting minutes. Motion was seconded by Mrs. Matlock, and the motion carried unanimously.

DPL REPORT

- Commissioner Lawson introduced new intern Katelyn High.

OLD BUSINESS

- Mr. Leffel informed the board that he had framework drafted for the CCS ethics.

NEW BUSINESS

- Dr. Raglin made a motion to allow Mrs. Traylor to make modifications to Board Sponsored training PowerPoint. Motion was seconded by Mr. Heaton, and the motion carried unanimously.
- The board discussed doing the Board Sponsored training in the PPC office going forward. No decision was made.

COMPLAINTS COMMITTEE

- The Complaints committee made a motion to accept the complaints committee's recommendations as listed below.
 - LB. Recommend legal counsel to send letter to supervisor.
 - MH. No action, legal to continue to reach out to attorney.
 - MR. Recommend dismissing.
 - BS. Recommend dismissing.
 - DJ. Recommend attorney to draft agreed order of suspension.
- Motion was seconded by Mrs. Matlock, and the motion carried unanimously.

REVIEW COMMITTEE

- The review committee made a motion to accept the review committee's recommendations. Motion was seconded by Mrs. Matlock, and the motion carried unanimously.

APPLICATION REVIEW

- Mr. Heaton made a motion for closed session pursuant to KRS 61.810(1)(j)(k) for application review. Motion was seconded by Dr. Raglin, and the motion carried unanimously. The Board entered closed session at 10:35 a.m.
- Mrs. Matlock made a motion to enter open session at 11:48a.m. Motion was seconded by Mr. Heaton, and the motion carried unanimously.
- Mr. Heaton made a motion to approve the credentialing applications that were submitted via mail. Motion was seconded by Mrs. Matlock, and the motion carried unanimously.
- Mr. Heaton made a motion to approve the credentialing applications submitted via eService's as reviewed. Motion was seconded by Dr. Raglin, and the motion carried unanimously.

LEGAL COUNSEL REPORT

- No report.

TRAVEL AND LODGING

- Mrs. Matlock made a motion to accept travel and lodging for the June 7, 2024, meeting. Motion was seconded by Mr. Heaton, and the motion carried unanimously.
- Mrs. Matlock made a motion to accept travel and lodging for Mr. Heaton for the June 21, 2024, supervision training. Motion was seconded by Dr. Raglin, and the motion carried unanimously.

NEXT MEETING

- Regular meeting, Friday, July 12, 2024 @ 10:00 a.m.

ADJOURN

- Mr. Heaton made a motion to adjourn at 12:08 p.m. Motion was seconded by Mrs. Matlock, and the motion carried unanimously.